

PRESENT: Supervisor S. Broderick; Councilmembers R. Morreale, J. Myers & S. Weachter; Dep. Sup. W. Conrad; Police Capt. Salada; Atty. A. Bax; Bldg. Insp. T. Masters; Finance Director J. Agnello; Water Foreman D. Zahno; Eng. B. Lannon; Sr. Coordinator M. Olick; 1 Press (NG); 3 Residents; & Deputy Clerk B. Cogland

ZOOM: WPCC Ch. Op. J. Ritter

EXCUSED: Hwy Sup. M. Zahno; Rec. Director T. Smith

Supervisor called the Work Session to order.

Agenda Approval

Morreale MOVED to approve the agenda, as presented. Seconded by Jacoby and Carried 5-0.

APPROVAL OF MINUTES

Minutes from December 23, 2024 - Incomplete

ABSTRACT

Morreale MOVED to approve Regular Abstract of Claims Numbered 24-03497 thru 24-03626 and recommended payment in the amount of \$245,999.36, plus a post-audit of \$0. Seconded by Weachter and Carried 5-0.

DEPARTMENT HEAD STATEMENTS

Police Captain Salada

End of the year 2024 report: Lewiston Police Department had 16,031 calls for service, which was a 49% increase from 2023. 51% increase in arrests, 106% increase in traffic citations.

Dan Zahno – Water Foreman

Last Friday there was a major water break on 31 (Saunders Settlement Road) and Kline Road that took all day and some to fix, but has been completed.

Melinda Olick – Senior Citizens Coordinator

2024 End of Year Report: The Lewiston Senior Center provided transportation to 1,163 medical appointments by means of the Senior Van services; 1,454 people participated in the nutrition program, and 3,383 took part in yoga sessions. There are a lot of activities offered and planned at the Senior Center, please pick up a schedule and Newsletter at the Senior Center or Lewiston Town Hall.

January 6, 2025

The Finance Director asked for approval to process the following 2024 budget revision:

1. This revision is requesting to move \$2,406.00 to the Justice Clerk Personnel budget (A00-1110-0100-0000) from the Court Security Personnel budget (A00-1110-0100-0100) to cover contractual salary increase expenses.
2. This revision is requesting to move \$2,320.00 to the Court Admin Personnel budget (A00-1110-0100-0101) with \$1,400.00 from the Court Security Personnel budget (A00-1110-0100-0100) and \$920.00 from the Justice Contractual budget (A00-1110-0400-0000) to cover contractual salary increase expenses.
3. This revision is requesting to move \$1.00 to the Budget Officer Personnel budget (A00-1310-0100-0000) from the Jr. Accountant Personnel budget (A00-1310-0100-0001) to cover the rounding of salary expenses.
4. This revision is requesting to move \$3,645.00 to the Assessors Personnel budget (A00-1355-0100-0000) from the Jr. Accountant Personnel budget (A00-1310-0100-0001) to cover contractual salary increase expenses and retirement payout.
5. This revision is requesting to move \$16,768.00 to the Town Clerk Personnel budget (A00-1410-0100-0000) from the Town Clerk Contractual budget (A00-1410-0400-0000) to cover contractual salary increase expenses and retirement payouts.
6. This revision is requesting to move \$952.00 to the Engineer Personnel budget (A00-1440-0100-0000) from the Jr. Accountant Personnel budget (A00-1310-0100-0001) to cover contractual salary increase expenses.
7. This revision is requesting to move \$1,068.00 to the Building Custodian Personnel budget (A00-1620-0100-0000) from the Building Equipment budget (A00-1620-0200-0000) to cover contractual salary increase expenses.
8. This revision is requesting to move \$28,766.00 to the Contingency budget (A00-1990-0400-0000) from the Fund Balance budget (A00-1000-0599-0000) to correct funding to cover GAR Associates reassessment expenses.
9. This revision is requesting to move \$4,603.00 to the Highway Superintendent Personnel budget (A00-5010-0100-0000) from the Highway Admin. Contractual budget (A00-5010-0400-0000) to cover contractual salary increase expenses.

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10. This revision is requesting to move \$1,000.00 to the Seniors Contractual budget (A00-7630-0400-0000) from the Seniors Equipment budget (A00-7630-0200-0000) to cover contractual expenses.
11. This revision is requesting to move \$1,788.00 to the Medicare Tax budget (A00-9020-0800-0000) from the State Retirement budget (A00-9010-0800-0000) to cover the taxes on contractual salary increase expenses.
12. This revision is requesting to move \$7,650.00 to the Social Security Tax budget (A00-9030-0800-0000) from the State Retirement budget (A00-9010-0800-0000) to cover the taxes on contractual salary increase expenses.
13. This revision is requesting to move \$6,097.00 to the Police Personnel budget (B00-3120-0100-0000) from the Police Contractual budget (B00-3120-0400-0000) to cover salary expenses.
14. This revision is requesting to move \$9,390.00 to the LP SRO Personnel budget (B00-3120-0100-0015) from the Fire Inspection Personnel budget (B00-3410-0100-0000) to cover salary expenses.
15. This revision is requesting to move \$2,907.00 to the NW SRO Personnel budget (B00-3120-0100-0025) from the Fire Inspection Personnel budget (B00-3410-0100-0000) to cover salary expenses.
16. This revision is requesting to move \$730.00 to the Police Equipment budget (B00-3120-0200-0000) from the Fire Inspection Contractual budget (B00-3410-0400-0000) to cover equipment expenses.
17. This revision is requesting to move \$6,550.00 to the Safety Inspection Personnel budget (B00-3620-0100-0000) from the Grant Writing Personnel budget (B00-8095-0100-0000) to cover contractual salary increase expenses.
18. This revision is requesting to move \$1,682.00 to the Safety Inspection Contractual budget (B00-3620-0400-0000) from the Safety Inspection Equipment budget (B00-3620-0200-0000) to cover contractual expenses.
19. This revision is requesting to move \$500.00 to the Stormwater Personnel budget (B00-8140-0100-0000) from the Grant Writing Personnel budget (B00-8095-0100-0000) to cover contractual salary increase expenses.
20. This revision is requesting to move \$515.00 to the Police Medicare Tax budget (B00-9020-0800-0100) from the Medicare Taxes budget (B00-9020-0800-0000) to cover payroll tax expenses.

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21. This revision is requesting to move \$2,203.00 to the Police Social Security Tax budget (B00-9030-0800-0100) from the Social Security Tax budget (B00-9030-0800-0000) to cover payroll tax expenses.
22. This revision is requesting to move \$92,746.00 to the Highway General Repairs Personnel budget (DB0-5110-0100-0000) from the Highway Snow Removal Personnel budget (DB0-5142-0100-0000) to cover salary expenses.
23. This revision is requesting to move \$1,811.00 to the Master Sewer Personnel budget (SS2-8110-0100-0000) from the Sanitary Sewer Social Security budget (SS2-9030-0800-0000) to cover contractual salary expenses.
24. This revision is requesting to move \$314.00 to the South Sewer Personnel budget (SS3-8110-0100-0000) from the South Sewer Social Security budget (SS3-9030-0800-0000) to cover contractual salary expenses.
25. This revision is requesting to move \$1,302.00 to the Water Admin Personnel budget (SW1-8310-0100-0000) from the Transmission & Distribution Personnel budget (SW1-8340-0100-0000) to cover contractual salary expenses.

Budget
Revisions

Myers MOVED for approve the budget revisions as presented. Seconded by Morreale and carried 5-0.

Creation of
Building Insp.
Position in Bldg dept

Supervisor Broderick would like a motion to create another Building Inspector position within the Building Department.

Jacoby MOVED to create another Building Inspector position for the Building Department. Seconded by Morreale and carried 5-0.

COUNCILMAN MORREALE

Auctions International Bid Closing

Bidding on the 2018 Honda Clarity Sedan on Auctions International has ended, resulting in \$16,200 as the highest bid. This is the same car that was previously put up for bid on Auctions International, it was reposted due to a failure to complete the transaction by the previous proposed buyers.

Honda Clarity
bid acceptance
Auctions
International

Morreale MOVED to accept the high bid of \$16,200 for the 2018 Honda Clarity Sedan on Auctions International. Seconded by Jacoby, and Carried 5-0.

Schedule
Public Hearing
on Solar Project

We have a site plan for Community Solar Project on a closed landfill.

Morreale MOVED to schedule a Public Hearing on the Solar project for Monday January 27, 2025 at 6:00 P.M. Seconded by Weachter, and Carried 5-0.

Our Lady Fatima Shrine

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The Planning Board meeting in regular session on December 19, 2024 reviewed a four-lot subdivision, a request from Our Lady Fatima Shrine, on Swann Road SBL 88.00-1-1.2. The Board classified this as a minor to be treated as a minor. The Planning Board recommends a negative declaration with regards to SEQRA. The Planning Board recommends approval of the subdivision as presented.

Our Lady Fatima Shrine neg. declaration w/ regards to SEQRA

Jacoby MOVED to approve the negative declaration in the regards to SEQRA. Seconded by Weachter, and Carried 5-0.

Four Lot Subdivision Approval

Morreale MOVED to approve the four-lot subdivision as presented. Seconded by Weachter, and Carried 5-0.

One Lot Subdivision

The Planning Board meeting in regular session on December 19, 2024 reviewed a one lot subdivision, a request from Mark Kowalski, on Langdon Road, SBL 75.00-2-11.11. The Board classified this as a minor to be treated as a minor. The Planning Board recommends a negative declaration with regard to SEQRA. The Planning Board recommends approval of the subdivision as presented.

One Lot subdivision approval

Morreale MOVED to approve a negative declaration regarding SEQRA. Seconded by Weachter, and Carried 5-0.

Morreale MOVED to approve the subdivision as presented. Seconded by Jacoby. And Carried 5-0.

Revised Site Plan for Conversion of Business Office

The Planning Board meeting in regular session on December 19, 2024 reviewed a Site Plan conversion of existing 4 bay car wash to JP2 Propane business office and maple syrup equipment sales office, request from Jay Clause, at 2846 Saunders Settlement Road, SBL 11.20-2-42. The Planning Board recommends a negative declaration in regard to SEQRA. The Planning Board recommends approval of the site plan presented.

Revised site plan approval
Jay Clause
JP2 Propane
bus. office

Morreale MOVED to approve a negative declaration in regard to SEQRA. Seconded by Weachter, and Carried 5-0.

Morreale MOVED to approve the site plan as presented. Seconded by Jacoby, and Carried 5-0.

COUNCILMAN MYERS – Nothing to Report

COUNCILWOMAN WAECHTER – Nothing to report

Announcements – Town offices will be closed January 20th in observance of Martin Luther King, Jr. Day.

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Upcoming Meetings

Historic Preservation – January 14, 2025 5:45 P.M

Zoning Board – January 9, 2025 6:00 P.M.

Planning Board – January 16, 2025 6:30 P.M.

RTBM* – January 27, 2025 6:00 P.M.

*During which will be the Public Hearing on the Solar Farm on Modern's Property.

Adjournment

Weachter MOVED to adjourn. Seconded by Jacoby and carried 5-0. 6:27 P.M.

Transcribed and

Respectfully submitted by:

Briggett R. Cogland

Deputy Town Clerk

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